



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES**

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Contract Correspondence Transmittal (CCT)

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Division/Branch: Protection and Permanency/Medical Support Section & OOHC Branch	
Key Words/Phrases: Medically Fragile Annual Training	
Attachments/Forms: Medically Fragile Annual Training Requirements for PCC Providers Tip Sheet	

Dear PCP Provider,

This transmittal provides clarification related to medically fragile annual training requirements. As you may be aware Judy Harrison, who has been an invaluable member of the medically fragile program for many years, has resigned her training position. All currently scheduled trainings will be held as planned. DCBS continues to offer public and private agency families the opportunity to attend the initial Join Hands training as well as a host of ongoing medically fragile trainings. Priority will be afforded to DCBS and PCP agency homes that have medically fragile children presently placed.

922 KAR 1:310 mandates that private child placing agency foster homes approved for placement of medically fragile children receive *training approved in advance by the cabinet in the areas of growth and development, nutrition and medical disabilities*. Given the pending vacancy as well as other suggestions identified, DCBS will take the opportunity to consider a variety of items related to the medically fragile program to ensure that we are best meeting the needs of this population. In the interim, private agencies may refer to the attachment that will satisfy the training requirement in regulation.

Please direct any medical or curriculum questions to either Diane Glenn or Debbie Acker of the Medical Support Section at (502)564-6852 or program issues to Jennie Willson or Denise Weider of the Out of Home Care Branch at (502)564-2147.

Thank you for your support and partnership in this endeavor.

Sincerely,

Michael Cheek
Director



Medically Fragile Annual Training Requirements for PCC Providers Tip Sheet

Ongoing Training Requirements:

- A. 24 hours of annual ongoing training; or
16 hours of annual ongoing training if 8 hours of CPR/First Aid are completed,
for a total of 24 hrs.
- B. Licensed Practical Nurses, Registered Nurses, Advanced Registered Nurses, Physician Assistants, and Physicians must have an active Kentucky license in addition to meeting requirement A.

**Training must be directly related to:
Growth and Development
Nutrition and/or
Medical Disabilities**

922 KAR 1:310 Sec. 10

**In accordance with best practice, we
recommend a minimum of 50% of annual
training completed in a group setting.**

Training may be obtained through the following:

- (1) **DCBS advanced medically fragile trainings** (Registration through the TRIS system and a certificate of completion submitted to the agency's Program Director or Treatment Director)
- (2) **A health care professional with certification and/or expertise in the area of training related to growth and development, nutrition, and/or medical disabilities** (Approval in advance by the agency's Program Director or Treatment Director. Documented proof of attendance, including time incurred and a written summary of what was learned, to be submitted to the above person)
- (3) **Participation in support groups or other associations related to the foster child's specific health condition** (Approval in advance by the agency's Program Director or Treatment Director. Documented proof of attendance, including time incurred and a written summary of what was learned, to be submitted to the above person)
- (4) **Sessions with a doctor, therapist, school or other professional to learn specific skills for the foster child and directly related to growth & development, nutrition and/or medical disabilities** (Approval in advance by the agency's Program Director or Treatment Director. Documented proof of attendance, including time incurred and a written summary of what was learned, to be submitted to the above person)
- (5) **College courses which are relevant to the foster child's condition and are directly related to growth & development, nutrition and /or medical disabilities** (Approval in advance by the agency's Program Director or Treatment Director. A copy of the final grade for the course to be submitted to the above person)
- (6) **Tapes from previously held DCBS approved training events related to the medically fragile child** (Approval in advance by the agency's Program Director or Treatment Director. Documented proof of attendance, including time incurred and a written summary of what was learned, to be submitted to the above person)

Ongoing training must be completed prior to the anniversary date of approval as a medically fragile foster home.

If you have any questions regarding annual medically fragile training, please contact the Medical Support Section at 502-564-6852.